



**LIVERPOOL
CITY REGION**
COMBINED AUTHORITY

MEETING OF THE APPOINTMENTS AND DISCIPLINARY COMMITTEE

To: The Members of the Appointments and Disciplinary Committee

Dear Member,

You are requested to attend a meeting of the Appointments and Disciplinary Committee to be held on **Thursday, 8th November, 2018** at **4.30 pm** in the Authority Chamber - No.1 Mann Island, Liverpool, L3 1BP.

If you have any queries regarding this meeting, please contact Trudy Bedford on telephone number (0151) 330 1330.

Yours faithfully

Interim Head of Paid Service

LIVERPOOL CITY REGION COMBINED AUTHORITY

8TH NOVEMBER 2018

AGENDA

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES OF THE APPOINTMENTS AND DISCIPLINARY COMMITTEE
HELD ON 27 JULY 2018**

(Pages 1 - 2)

PART II

Under Section 100A(4) of the Local Government Act 1972, and having satisfied the requirements of paragraph 10, the public may be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act.

4. COMBINED AUTHORITY STAFFING STRUCTURE

To consider the report of the Director of Corporate Services.

(Pages 3 – 8)

5. ANY OTHER BUSINESS(S) WHICH THE CHAIRPERSON DEEMS TO BE OF AN URGENT NATURE

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APPOINTMENTS AND DISCIPLINARY COMMITTEE

At a meeting of the Appointments and Disciplinary Committee held in the Authority Chamber - No.1 Mann Island, Liverpool, L3 1BP on Friday, 27th July, 2018 the following Members were

P r e s e n t:

Metro Mayor S Rotheram
Chairperson of the Committee
(in the Chair)

Councillor P Davies, Councillor I Maher, Councillor S Donnelly (for Councillor G Morgan), Councillor A Bowden (for Councillor D Long), Councillor M Wharton (for Councillor R Polhill) and Councillor W Simon (for Mayor J Anderson OBE).

1. APOLOGIES

Apologies for absence were received on behalf of Mayor J Anderson OBE, Councillor D Long, Councillor G Morgan and Councillor R Polhill.

2. DECLARATIONS OF INTEREST

It was reported that no declarations of interest had been received.

3. MINUTES

RESOLVED – That the minutes of the following meetings of the Appointments and Disciplinary Committee be approved as a correct record:-

- a) 15 September 2017 (Ordinary Meeting);
- b) 19 January 2018 (Ordinary Meeting); and
- c) 14 February 2018 (Ordinary Meeting).

4. DEVOLUTION OF POWERS AND RESOURCES TO THE CITY REGION - PROGRESS ON EXECUTIVE CAPACITY

The Committee considered the report of the Interim Head of Paid Service which provided an update on the key employment and resourcing arrangements which were required to be established for the Liverpool City Region Combined Authority.

Frank Rogers, Interim Head of Paid Service, reported that to date the LCR Combined Authority's workforce was employed through a variety of different mechanisms, which included staff being directly employed on permanent, temporary or fixed term contracts and seconded from constituent Local Authorities. He reported that consideration had been given to

developing a bespoke set of terms and conditions for LCR Combined Authority staff. However, it was deemed that this approach could lead to inconsistency of terms and conditions for staff working on the same activities within Merseytravel and the LCR Combined Authority.

To avoid these inconsistencies, it was proposed that Merseytravel's terms and conditions of employment be adopted for LCR Combined Authority employees. A summary of the proposed key terms and conditions of employment for LCR Combined Authority employees was attached at Appendix B to the report now submitted.

Metro Mayor S Rotheram, welcomed the proposals and acknowledged that this approach would remove uncertainty for staff and reiterated that during the course of this process the appropriate Trade Unions had been engaged and staff had also been kept informed of developments.

RESOLVED – That:-

- (i) the contents of the report be noted;
- (ii) the progress on resourcing the Liverpool City Region Combined Authority's staffing as at 31 May 2018 be noted;
- (iii) the future use of TUPE transfers where required be approved; and
- (iv) the adoption of Merseytravel terms and conditions of employment and pay practice as the permanent arrangements for the Liverpool City Region Combined Authority be approved.

Minutes 1 to 4 be received as a correct record on the 8th day of November 2018.

Chairperson of the Committee

(The meeting closed at 1.37 pm)

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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