



**LIVERPOOL
CITY REGION**
COMBINED AUTHORITY

Liverpool City Region Combined Authority

European Structural and Investment Funds Intermediate Body

Governance and Responsibilities Assurance Framework

1. CONTEXT

- 1.1 The Liverpool City Region has benefited from European Funding over many years to help to grow its economy and challenges around key areas such as skills, qualifications, employment rates, business growth rates and physical infrastructure.
- 1.2 The current EU structural funds round between 2014 and 2020 is delivered through the European Structural and Investment Funds Strategy (ESIF), which is part of an England wide Operational Programme. The funds cover the Liverpool City Region as a whole, with an indicative allocation of around £193m, split between European Regional Development Funding (ERDF), European Social Funding (ESF) and Rural Growth.
- 1.3 Within the Liverpool City Region, the Local Enterprise Partnership (LEP) worked closely with local authorities, the Combined Authority, higher and further education, the private, environmental and voluntary sector as well as with relevant Government departments to develop and agree the ESIF Strategy. This strategy guides calls and applications for funding and is available at:-

<https://www.liverpoollep.org/wp-content/uploads/2015/06/Final-ESIF-Strategy-4-February-2016-to-DCLG.pdf>
- 1.4 Subsequently, as part of the Devolution Deal agreed with Government in November 2015, the Combined Authority was granted further powers over the ESIF programme. The Combined Authority has now become an “Intermediate Body” (IB) as a result of these powers, discussed more fully in (3) below.

2. PURPOSE OF THIS DOCUMENT

- 2.1 This document explains how the Combined Authority will meet its obligations as an Intermediate Body, working collaboratively with DCLG and the Department for Work and Pensions (DWP). The Rural Development programme, managed by the Rural Payments Agency (RPA) is not subject to Intermediate Body powers.
- 2.2 It provides members and officers of the Combined Authority and other stakeholders with an understanding of the governance arrangements and operational processes with respect to influencing the timing and content of EU funding calls and providing strategic advice on individual projects. It also applies to those applying for ERDF and/or ESF monies, not least in order to avoid any conflict of interest.
- 2.3 The document only considers ESIF funding; other funding awarded to the LCR (either to the Combined Authority or the LEP), such as the Single Investment Fund is outside of the scope of this document and managed in accordance with its respective assurance framework.
- 2.4 This document will be subject to an annual review and may change due to requirements placed on the Combined Authority by the Managing Authorities.

3. INTERMEDIATE BODY (IB)

- 3.1 As noted above, the Combined Authority was awarded Intermediate Body (IB) status in March 2017 as part of the Devolution Deal¹. This status gives the LCRCA greater strategic influence over the shape of future ESIF investments. Intermediate Body status also gives the Combined Authority an enhanced joint appraisal role on individual projects with Government. This presents a new opportunity of ensuring that the European funds and the Single Investment Fund are considered as 'complementary' funds targeting differing audiences, but ultimately geared around generating inclusive, sustainable economic growth across the City Region.
- 3.2 Intermediate Body status does not change the way that European funds are accounted for by Government; the Department for Communities and Local Government (DCLG) and Department for Work and Pensions (DWP) will continue to be the Managing Authorities for ESIF at a national level. Central Government thus remains responsible for grant offer letters to successful applicants, for managing claims and managing overall performance and compliance.
- 3.3 In addition, the Local Enterprise Partnership will continue to be responsible for delivering promotion and publicity activities, including assisting applicants with their applications, in conjunction with the relevant Government Department.
- 3.4 The City Region's Intermediate Body status is limited to the remainder of the 2014-20 Programme, covering ERDF, ESF and the Sustainable Urban Development allocation within the ERDF tranche. The Government has delegated a number of tasks to the Combined Authority and these are listed at **Appendix A**.

4. GOVERNANCE ARRANGEMENTS AND RESPONSIBILITIES

- 4.1 Due to the nature of the administration of EU funding, final decisions remain with the Department for Communities and Local Government (DCLG) for ERDF and the Department for Work and Pensions (DWP) for ESF monies. However, IB status does enable the Liverpool City Region Combined Authority to influence and inform these decisions. This in turn requires formal Combined Authority governance arrangements to be agreed, to discharge the obligations associated with IB status in a timely and consistent manner.
- 4.2 A key principle that informs both the design and operation of IB governance arrangements is the separation of functions. The Combined Authority's management systems will ensure a clear separation of functions in order to avoid the possibility of any conflict of interest arising between officers and/or members performing its delegated tasks as an IB and any officers or members based in one of the constituent authorities that would be beneficiaries as the recipient of funds.

¹ <https://www.gov.uk/government/publications/liverpool-devolution-deal>

In other words, those responsible for discharging IB functions cannot be applicants or recipients of funding or be involved in the application process.

4.3 The sections that follow specify how these functions, responsibilities and associated degrees of separation will be achieved in practice.

4.4 ESIF Sub Committee

4.4.1 The ESIF Sub Committee is convened by the Managing Authority, and is responsible for oversight of the ESIF Programme, providing advice to the Combined Authority on calls and applications to ensure alignment with the ESIF Strategy 2014-2020. Further information is available at

<https://www.liverpoollep.org/funding/eu-funding/esif-programme/>

4.4.2 The Combined Authority has previously nominated four members of the Liverpool City Region's ESIF Committee, one of which acts as the Co-Chair, as set out below:-

- Cllr Phil Davies (Co-Chair, representing the Combined Authority)
- Cllr Dave Cargill (representing Combined Authority)
- A member representing the Combined Authority's Employment and Skills Board [currently subject to nomination]
- Cllr Liam Robinson (representing transport and Sustainable Urban Development [SUD])

4.4.3 These elected members together allow the Combined Authority to contribute across the breadth of the ESIF Strategy and align investments to wider Combined Authority priorities, including the Single Investment Fund.

4.4.4 A further three members of the ESIF Committee have links to the Combined Authority, either as full or co-opted members, or as Mayoral appointees. These are:-

- Asif Hamid (Co-Chair, representing the LEP)
- Gideon Ben-Tovim (representing Sustainability/Environment)
- Lynn Collins (representing Trade Unions)

4.4.5 The latter two members of the ESIF Committee also act as Mayoral advisors (Gideon Ben-Tovim, Mayoral Advisor for Natural Environment and Lynn Collins, Chair of the Fairness and Social Justice Advisory Board). Their shared ESIF and Combined Authority advisory roles are considered to be entirely consistent and mutually supportive and do not pose any fundamental conflicts of interest.

4.4.6 Asif Hamid's role as a member of the ESIF Committee, Chair of the Local Enterprise Partnership and a co-opted member of the Combined Authority is also considered complementary and appropriate in terms of seeking to align policies and programmes.

4.4.7 All members of the ESIF Committee are subject to established policies and procedures relating to declarations of interest, whether personal, financial or prejudicial, in respect of projects and funding bids that may stem from their constituent authorities or organisations.

4.4.8 Overall, the role of the ESIF Committee is unchanged as a result of the Intermediate Body status, though it now gives its advice to the Combined Authority instead of directly to the Managing Authority. This relationship is set out in the diagram in **Appendix C** to this framework.

4.5 Liverpool City Region Combined Authority

4.5.1 The Combined Authority has overall responsibility for discharging the Intermediate Body functions that have been delegated to it by Government. It will, however, delegate specific functions to officers and lead members, to ensure that the role is discharged in an effective and timely way.

4.5.2 The Authority's portfolio roles were reviewed and agreed by the Combined Authority at its annual meeting in May 2017². European funding and policy issues were reassigned, and now form part of the Metro Mayor's wider Policy, Finance and Resources, Digital and Innovation portfolio, supported by the Head of Paid Service. However, for continuity and consistency, the Head of Paid Service has delegated responsibility for the European Funding portfolio to Mike Palin, Chief Executive St Helens Council, who remains the lead officer for European issues. The structure and associated responsibilities are set out in the organogram and text in **Appendix B**.

4.5.3 In respect of the main functions and responsibilities associated with the Intermediate Body status, namely the development of "open calls" for projects and the joint appraisal of bids with Government, there is a need to determine roles and responsibilities. At its meeting on 20 October 2017, the Combined Authority agreed to streamline the process whilst ensuring opportunities for input and oversight by lead elected members with expertise of the issues at stake across the two main components of the Intermediate Body's responsibilities, namely the European Regional Development Funding (ERDF) element and European Social Fund (ESF) element. This is set out overleaf:-

² <http://councillors.knowsley.gov.uk/ieListDocuments.aspx?CId=890&MId=7013&Ver=4>

IB Function	Delegated to
Approval of Call Text for ERDF projects	<ul style="list-style-type: none"> • The Lead Officer: European Issues in consultation with the Portfolio Lead for Economic Development and Culture; and • the Lead Officer: Economic Development
Assessment of ERDF bids in terms of Local Strategic Fit, Value for Money and Deliverability	
Approval of Call Text for ESF projects	<ul style="list-style-type: none"> • The Lead Officer: European Issues in consultation with the Portfolio Lead for Skills and Apprenticeships and • the Lead Officer: Skills and Apprenticeships
Assessment of ESF bids in terms of Local Strategic Fit, Value for Money and Deliverability	

4.5.4 The delegations above will also include engagement and liaison with the Single Investment Fund's Investment Panel as appropriate. This is with the aim of strengthening the Combined Authority's advice, aligning planned investments to their most appropriate funding sources and reducing the risks of duplication or overlapping. Conflict of Interest declarations will form a standard part of all meetings associated with the discharge of the Intermediate Body function.

4.5.5 This arrangement ensures that the Combined Authority acts consistently, maintains a democratically accountable process in line with the signed Memoranda of Understanding for ERDF and ESF. It is also efficient and adaptable to the tight timescales often associated with funding calls and the assessment of projects.

4.6 Liverpool City Region Local Enterprise Partnership

4.6.1 Local Enterprise Partnerships (LEPs), in a strategic role, was tasked by Government to develop the EU Structural and Investment Funds Strategy (ESIF) 2014-2020 for their local economic area.

4.6.2 The Liverpool City Region's LEP is a company limited by guarantee, and is responsible for delivering several strands of ESIF-funded activity. To avoid conflict of interest, a 'partition' exists between the LEP Board as a strategic commissioned body, and as a company that is a commissioner for specific activities, as shown in the diagram in **Appendix D**. Although this was developed for the purposes of managing devolved Local Growth Fund monies, similar principles apply to the Intermediate Body function.

4.7 Officer responsibilities

- 4.7.1 Senior level responsibility for ensuring that the Combined Authority complies with its Intermediate Body obligations and is meeting the terms of the Memorandum of Understanding with DCLG and DWP vested with the Lead Officer for European Issues, who in turn is responsible to the Authority's Head of Paid Service.
- 4.7.2 Within the Combined Authority, the ESIF Intermediate Management Team, shown in **Appendix C** will report to the Lead Officer: European Issues, on behalf of the Interim Head of Paid Service and will be part of the wider structures of the Combined Authority. This team will develop the local strategic fit content of calls, with expert policy input from relevant policy specialists and advisors across the City Region, as required. This will ensure that call texts are aligned with the ESIF strategy and City Region strategic frameworks and policies.
- 4.7.3 The LEP hosts a team funded by ESIF Technical Assistance to support the programme, on behalf of the Combined Authority. This team will continue to report to the LEP Executive Director, and will focus on pipeline development and promotion of the ESIF Strategy as well as partner liaison across the City Region. There will be a clear separation of functions between any IB that utilise Technical Assistance and the non-IB Technical Assistance function, delivered by the LEP. This relationship is shown in **Appendix E**.
- 4.7.4 A conflict of interest protocol will be applied, in line with the constitution of the Combined Authority.
- 4.7.5 Furthermore, the table in **Appendix F** sets out lists of sensitive posts, including those of officers based within the constituent authorities and organisations, and how conflicts of interest will be avoided.

4.8 Compliance and Monitoring

- 4.8.1 It is expected that there will be an annual meeting between the Managing Authorities and the Combined Authority to ensure compliance of the terms of the ERDF and ESF Memoranda of Understanding. To support this, the Lead Officer: European Issues is also planning regular (monthly) meetings with relevant DCLG and DWP officers to ensure delivery is on track and any issues dealt with in the appropriate time.
- 4.8.2 An initial audit by the Government's Internal Audit Agency (GIAA) took place in August 2017 for the Sustainable Urban Development element of the ERDF allocation, and the Combined Authority was awarded an unqualified audit result.

Contact information

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Tasks delegated to Liverpool City Region Combined Authority in respect of the European Regional Development Fund under mainstream programme activity and Sustainable Urban Development

1. **Overview:** LCRCA will contribute to local ESI Funds and/or agreed Sustainable Urban Development sub-committee papers as follows: local strategic fit content for call design; assessment and appraisal of local strategic fit content for, respectively, outline and full applications for ERDF. This content will be based on the local ESI Funds and/or Sustainable Urban Development Strategy. LCR Combined Authority will work with DCLG to support the local ESI Funds and/or agreed Sustainable Urban Development sub-committee in this regard.
2. **Call design:** LCRCA will decide on the local strategic fit content for project calls based on the relevant ESI Funds and /or Sustainable Urban Development Strategies and will seek the advice of the local ESI Funds and/or agreed Sustainable Urban Development sub-committee to inform its decision. Its decision will be in accordance with the 2014-20 ERDF England Operational Programme³ and Operational Programme specific objectives, outputs and results of the relevant priority axis/axes.
3. **Call timings: The Head of the local Growth Delivery Team** will consult with LCRCA about the timing of DCLG issue of calls. LCRCA's input will assist calls to be timed in order to respond effectively to local ESI Fund and Sustainable Urban Development Strategy priorities in relation to the ERDF Operational Programme as well as local opportunities for complementary funding and programmes, in particular those opportunities arising through the local Devolution Deal.
4. **Outline Application stage:** LCRCA will assess each Outline Application for local strategic fit based on the relevant ESI Funds and/or Sustainable Urban Development Strategy and will decide which to approve in relation to the relevant Project Selection Criteria. It will seek the advice of the local ESI Funds and/or agreed Sustainable Urban Development sub-committee to inform its decision.
5. **Full Application Stage:** LCRCA will appraise each Full Application for local strategic fit based on the relevant ESI Funds and/or Sustainable Urban Development Strategy and will decide which to approve in relation to the relevant Project Selection Criteria. It will seek the advice of the local ESI Funds and/or agreed Sustainable Urban Development sub-committee to inform its decision.
6. **Local Strategic Fit** in paragraphs [8, 9, 10, 11 and 12] above is as defined in the Selection Criteria⁴ for the ERDF 2014-2020 programme, which provides:

³ The European Regional Development Fund England Operational Programme; ISBN: 978-1-4098-4630-7. It can be found at

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/453888/England_ERDF_operational_programme_FINAL_140815.pdf

⁴ https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/430594/ERDF_and_ESF_Selection_Criteria_200315_Published.pdf

- a. The proposed operation contributes to the needs/opportunities identified in the Call for Proposals to which it is responding.
 - b. The proposed operation is aligned to the local growth needs set out in the local ESI Funds Strategy and contributes to the specific objectives, outputs and results of the relevant priority axes set out in the Operational Programme.
7. In addition, LCRCA will provide advice to the Managing Authorities on the following Value for Money and Deliverability selection criteria:

Value for money

- a. The operation must represent value for money. In assessing value for money, the Managing Authority will take account of:
 - i) Efficiency: the rate/unit costs at which the operation converts inputs to the Fund outputs.
 - ii) Economy: the extent to which the operation will ensure that inputs to the operation are at the minimum costs commensurate with the required quality.
 - iii) Effectiveness: the extent to which the operation contributes to programme output targets, results and/or significant strategic impact at the local level.

Deliverability

- a. The operation is deliverable within the requirements of the fund specific Operational Programme taking account risks, constraints and dependencies
- b. Evidence has shown that this type of operation is effective or where the operation is new or innovative, the risks have been considered and appropriate mitigations put in place

Tasks delegated to Liverpool City Region Combined Authority concerning the delegation of tasks in respect of the European Social Fund

8. Overview: LCRCA will contribute to local ESI Funds and/or agreed Sustainable Urban Development sub-committee papers as follows: local strategic fit content for call design; assessment and appraisal of local strategic fit content for, respectively, outline and full applications for ESF. This content will be based on the local ESI Funds and/or Sustainable Urban Development Strategy. LCR Combined Authority will work with DWP to support the local ESI Funds in this regard.

9. Call design: LCRCA will decide on the local strategic fit content for project calls based on the relevant ESI Funds and will seek the advice of the local ESI Funds sub-committee to inform its decision. Its decision will be in accordance with the 2014-20 ESF England Operational Programme⁵ and Operational Programme specific objectives, outputs and results of the relevant priority axis/axes.

10. Call timings: The Head of the local ESF Delivery Team or the DWP ESF Liverpool LEP Lead will consult with LCRCA about the timing of DWP issue of calls. LCRCA's input will assist calls to be timed in order to respond effectively to local ESI Fund Strategy priorities in relation to the ESF Operational Programme as well as local opportunities for complementary funding and programmes, in particular those opportunities arising through the local Devolution Deal.

11. Outline Application stage: LCRCA will assess each Outline Application for local strategic fit based on the relevant ESI Funds and will decide which to approve in relation to the relevant Project Selection Criteria. It will seek the advice of the local ESI Funds sub-committee to inform its decision.

12. Full Application Stage: LCR CA will appraise each Full Application for local strategic fit based on the relevant ESI Funds and will decide which to approve in relation to the relevant Project Selection Criteria. It will seek the advice of the local ESI Funds sub-committee to inform its decision.

13. Local Strategic Fit in paragraphs [8, 9, 10, 11 and 12] above is as defined in the Selection Criteria⁴ for the ESF 2014-2020 programme, which provides:

- a. The proposed operation contributes to the needs/opportunities identified in the Call for Proposals to which it is responding.
- b. The proposed operation is aligned to the local growth needs set out in the local ESI Funds Strategy and contributes to the specific objectives, outputs and results of the relevant priority axes set out in the Operational Programme.

⁵ The European Social Fund England Operational Programme; ISBN: 978-1-78425--569-5. It can be found at <https://www.gov.uk/government/publications/european-social-fund-operational-programme-2014-to-2020> https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/584120/esf-scoring-framework.pdf

14. In addition, LCRCA will provide advice to the Managing Authorities on the following Value for Money and Deliverability selection criteria:

Value for money

- a. The operation must represent value for money. In assessing value for money, the Managing Authority will take account of:
 - i) Efficiency: the rate/unit costs at which the operation converts inputs to the Fund outputs. Also, for example; the level of results to be achieved; comparison to OP standards; as well as the context in which the project is delivered (e.g. the identified need for the provision, the additionality the project will provide).
 - ii) Economy: the extent to which the operation will ensure that inputs to the operation are at the minimum costs commensurate with the required quality.
 - iii) Effectiveness: the extent to which the operation contributes to programme output targets, results and/or significant strategic impact at the local level. This includes consideration of how the project meets/delivers domestic strategic priorities; fit with OP; and local impact. It will also consider the impact on the LEP area with regard to LEP notional allocation, targets at LEP area level and national level

Deliverability

- a. The operation is deliverable within the requirements of the fund specific Operational Programme taking account risks, constraints and dependencies
- b. Evidence has shown that this type of operation is effective or where the operation is new or innovative, the risks have been considered and appropriate mitigations put in place

Appendix B

The Combined Authority's Portfolios and Lead Officers and Members and Scope of Policy, Finance and Resources, Digital & Innovation Portfolio



Liverpool City Region Combined Authority Portfolios

Business and <u>Brexit</u>	Economic Development and Culture	Energy and Renewables	Housing and Public Service Reform	Health, Adults and Children's Services	Skills and Apprenticeships	Spatial Planning, Environment and Air Quality	Policy, Finance, Digital & Innovation	Transport	Criminal Justice
Portfolio Lead: Asif Hamid	Portfolio Lead: Cllr Phil Davies	Portfolio Lead: Cllr Rob <u>Polhill</u>	Portfolio Lead: Mayor Joe Anderson	Portfolio Lead: Cllr Andy Moorhead	Portfolio Lead: Cllr Ian Maher	Portfolio Lead: Cllr Barrie Grunewald	Portfolio Lead: Metro Mayor Steve <u>Rotheram</u>	Portfolio Lead: Cllr Liam Robinson	Portfolio Lead: Jane Kennedy
Lead Officer: Catherine <u>Garnell</u>	Lead Officer (Economic Development): Catherine <u>Garnell</u> Lead Officer (Culture): Eric Robinson	Lead Officer: Catherine <u>Garnell</u>	Lead Officer (Housing): Mike Palin Lead Officer (Public Service Reform): Eric Robinson	Lead Officer (Health and Adults): Margaret Carney Lead Officer (Children's Services): David Parr	Lead Officer: Mike Harden	Lead Officer: Mike Palin	Lead Officer: Head of Paid Service	Lead Officer: Frank Rogers	Lead Officer: David Parr
	Mayoral CA Advisor Visitor Economy: Sara Wilde- <u>McKeown</u>		Mayoral CA Advisors Social Housing Growth: Barbara Spicer Homelessness: Kate Farrell	Mayoral CA Advisor Mental Health: Luciana Berger MP	Mayoral CA Advisor Higher Education: Janet Beer	Mayoral CA Advisor Natural Environment: Gideon Ben- <u>Tovim</u> OBE		Mayoral CA Advisor Community and Voluntary Sector: Rev Dr Ellen Loudon	

Portfolio: Policy, Finance and Resources, Digital and Innovation

Portfolio Lead:

Steve Rotheram (Metro Mayor)

Lead Officer:

Head of Paid Service (Frank Rogers currently interim)

Mayoral Advisor:

Media and Digital Economy
Higher Education
Community and Voluntary Sector

Key Areas of Responsibility:

The Portfolio Lead Policy, Finance and Resources, Digital and Innovation has the following responsibilities:

- Effective implementation of the City Region’s devolution agreement and wider strategic priorities;
- Providing strategic direction of the portfolio area of responsibility and the development of a portfolio work programme to drive forward delivery;
- Sharing and communicating a clear understanding of portfolio priorities across LCR;
- Oversight of performance and delivery of portfolio priorities including the LCR Devolution agreement;
- To develop effective collaboration at the City Region level where there is a case to do so;
- Promoting the work of the CA and LCR locally and nationally.

The Portfolio Lead Policy, Finance and Resources, Digital and Innovation has specific responsibility for:

Policy, Finance and Resources

- To coordinate the delivery of Devolution and lead on future phases of devolution.
- To lead on all fiscal and budgetary matters (including current and future funding sources within the Single Pot) aligning with public sector accounting practice and Central Government/European expectations.
- To provide strategic oversight for City Region’s European Structural and Investment Funds.
- To oversee the creation of the Mayoral Development Corporation and the designation of Mayoral Development Zones – in conjunction with the Economic Development and Culture and Housing and Spatial Planning portfolios.
- To establish the Land Commission when devolved to the City Region (in conjunction with the Portfolio Lead for Spatial Planning).
- To establish and oversee the governance of the Combined Authority, including the scrutiny and performance management process, ensuring transparency.
- To lead on press and communications for the Mayor and CA.
- To take a lead role on the engagement in the Northern Powerhouse.
- To set the overall policy framework in respect of all of the portfolios, including investment strategy for the Single Investment Fund.
- To set the economic strategy targets (in conjunction with the Economic Development and Culture portfolio and the LEP).

Digital and Innovation

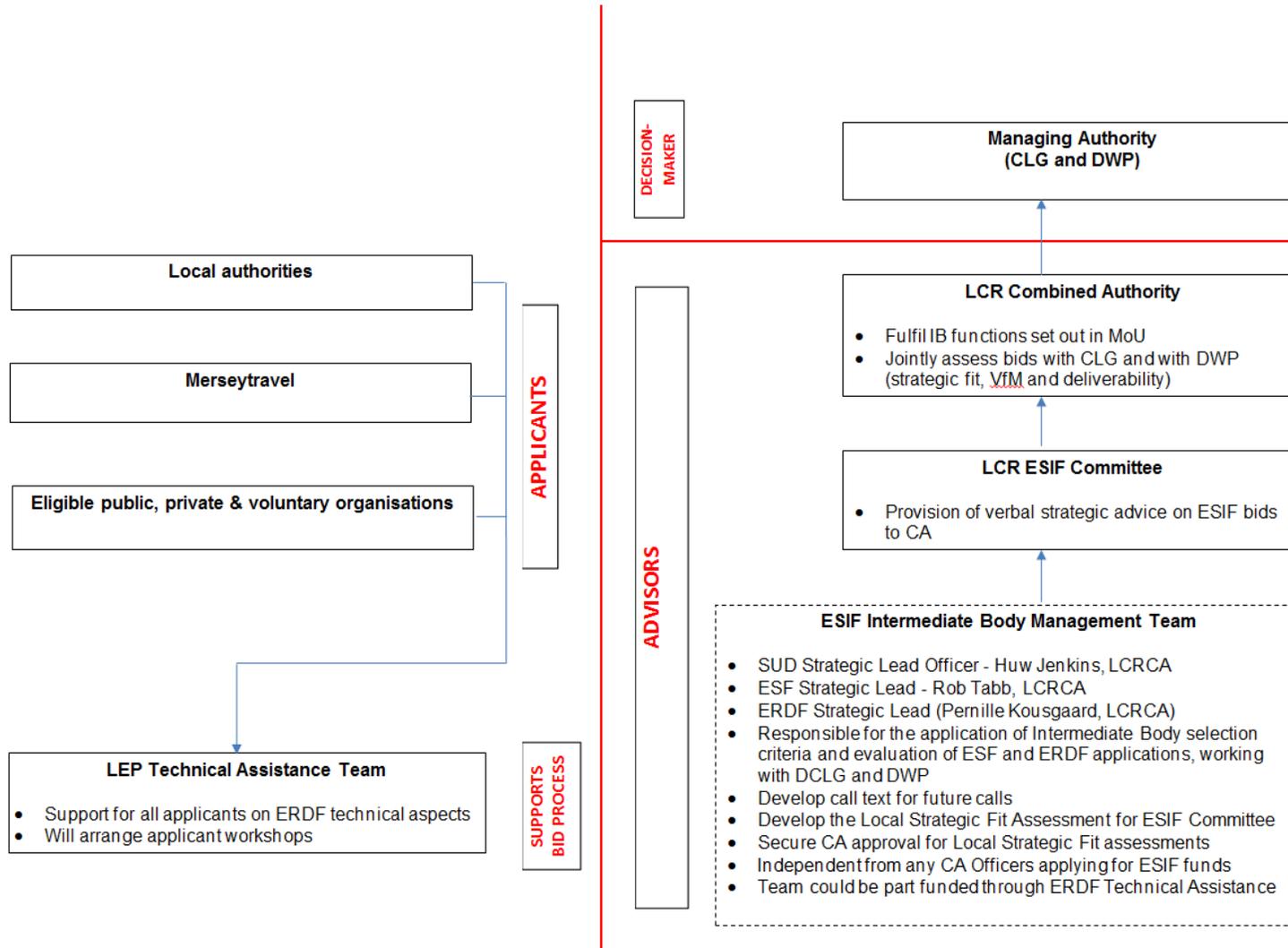
- To improve digital connectivity in the City Region.
- To link with the science-based institutions in the City Region with a view to promoting economic activity therefrom.
- The promotion of innovation and economic activity therefrom.
- [Education/aspiration]
- [Smart City Region strategy]

Representative Responsibilities
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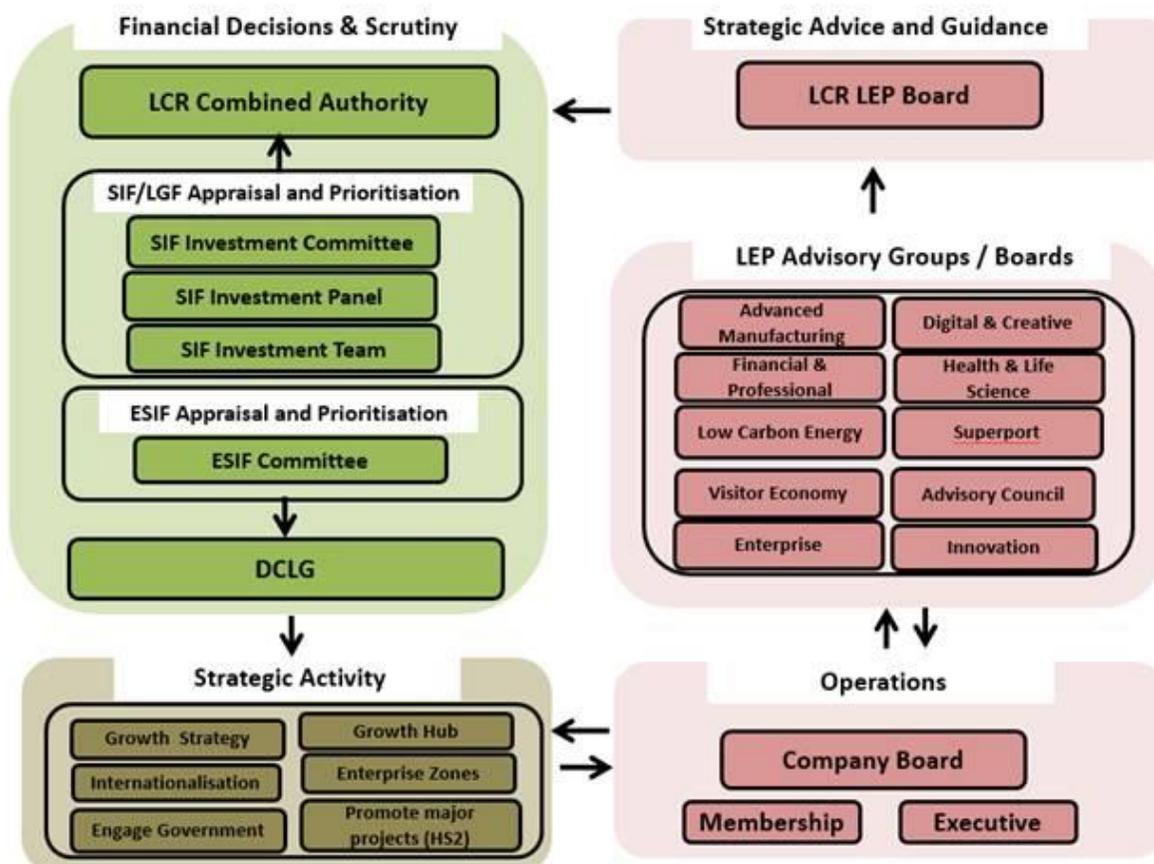
Existing Structures/Groups

<i>Political</i> Combined Authority LCR LEP Strategic Board	<i>Officer</i> LCR Chief Executives
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Appendix C
Separation of functions in discharge of IB functions

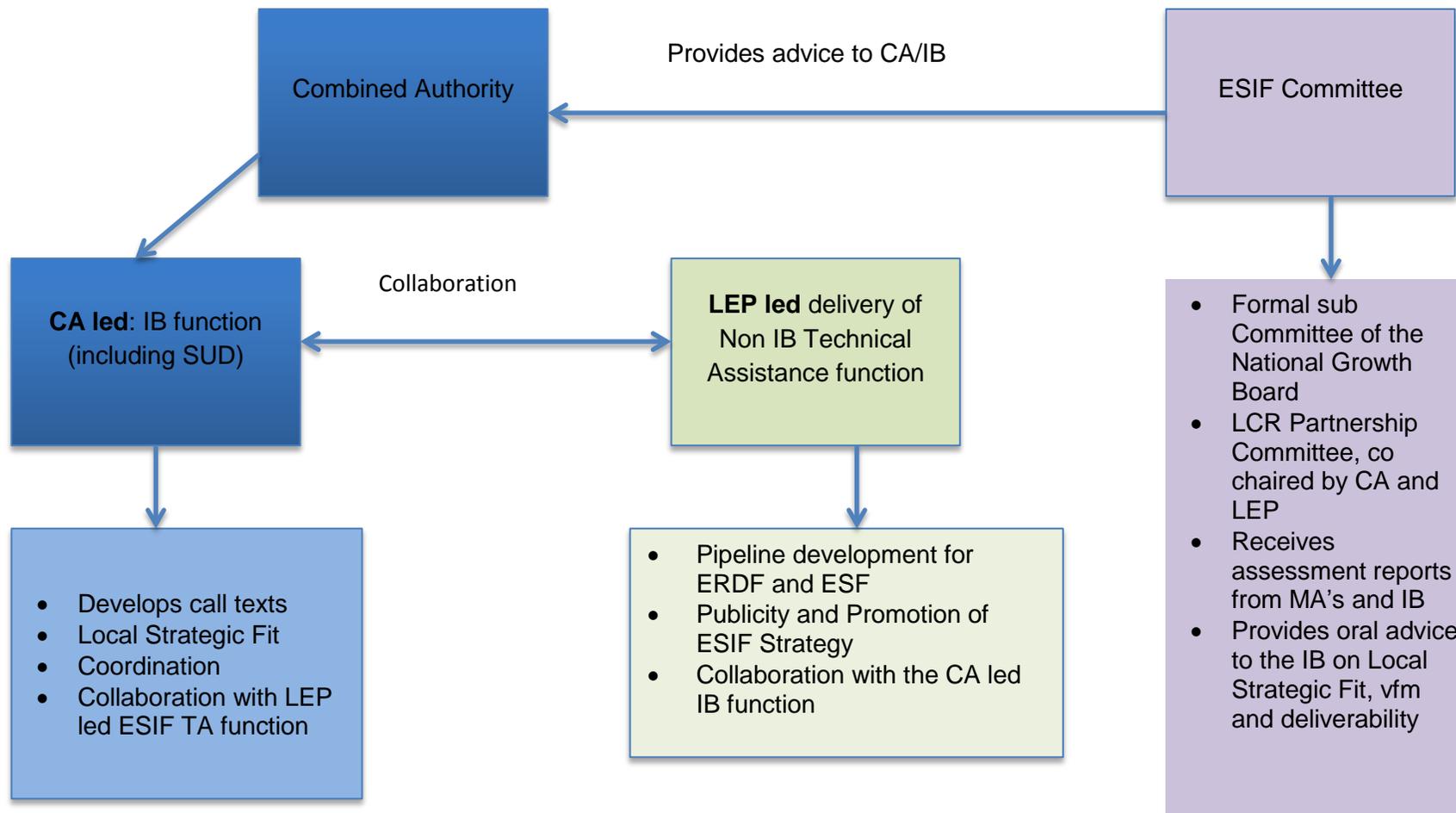


Separation of functions between the LEP as a Strategic Body and as a Commissioner of Activity



Appendix E

Separation of functions between potential IB Technical Assistance and LEP-led Technical Assistance functions



Appendix F
Sensitive Posts in Relation to LCR IB status

Post holder	Job title	Potential Conflict	Mitigation
Frank Rogers	Interim Head of Paid Service, CA and Chief Executive, Merseytravel	As a consequence of a joint role as Lead Officer for the Combined Authority and Chief Executive of Merseytravel, where the latter is an applicant	Declaration of interest required if Merseytravel is an applicant. Will not take part on discussions on local strategic fit if this is the case.
Mike Palin	Combined Authority Lead Officer: European Issues and Chief Executive of St Helens Council	As a consequence of a joint role as Lead Officer for European Issues and as Chief Executive of St Helens Council, where the latter is an applicant	As above in respect of any bids made by St Helens Council
John Fogarty	Treasurer to the Liverpool City Region Combined Authority and Director of Resources at Merseytravel	As a consequence of a joint role as Treasurer (section 73 officer) to the Combined Authority and as an Executive Director of Merseytravel, where the latter is an applicant	No role in relation to call text and/or local strategic fit process
Tony Wade	Director of Finance, LCR LEP	As a consequence of signing-off LEP applications for ESI funds and as manager of the LEP-led Technical Assistance function	Declaration of interest required if the LEP is an applicant. No role in relation to call text and/or local strategic fit process
Mark Basnett	Managing Director LCR LEP	As a consequence of a dual role in supporting the Authority's strategic economic development function and as an applicant for ESI funds	Declaration of interest required if the LEP is an applicant. Will not take part on discussions on local strategic fit.
Sue Jarvis	Assistant Executive Director (Policy and Partnerships) and Combined Authority Employment and Skills Lead Officer	As a consequence of having a dual role with the Combined Authority's employment and skills function, where the latter is an applicant	No direct role in developing ESF bids
Catherine Garnell	Assistant Chief Executive, Liverpool City Council and Combined Authority Lead Officer: Economic Development	As a consequence of having a joint role as Lead Officer for the Combined Authority and as Assistant Chief Executive of Liverpool City Council, where the latter is an applicant	Declaration of interest required if Liverpool is an applicant. Will not take part on discussions on local strategic fit if this is the case.
Rob Tabb	Economic Policy and Partnership Manager, Liverpool City Region Employment and Skills Team	Acts as lead policy officer for ESF for the Combined Authority	No direct role in developing ESF bids
Huw Jenkins	Policy Development Manager, Merseytravel and seconded to the CA	Lead Policy Officer for the CA on SUD, associated call text and local strategic fit, with potential conflict as a result of employment with Merseytravel.	No role in development of Merseytravel ESIF applications